



HvA JobService B.V.

Questionnaire to determine country of residence for tax purposes

Tax regulations from 01-01-2019 changed and may have consequences for employees that are foreign residents in the fiscal sense. In order to determine the proper taxes on your salary we ask you to fill in this form.

Please answer every question and sign the form before sending it to bureau@hvajobservice.nl
(When a question is not applicable please choose: n.a.)

A Information about the employee

Full name _____ Initials _____
Personnel number _____
Date of birth _____

B Questions about your country of residence

- Are you registered in the Dutch municipal records database (GBA, Gemeentelijke Basis Administratie)? Yes, per <date> No
- Do you keep accommodation outside the Netherlands? Yes No
If so, is this rented accommodation? Yes No
If so, do you own the accommodation? Yes No
- Do you or will you have accommodation in the Netherlands? Yes No
If so, is this rented accommodation? Yes No
If so, do you own the accommodation? Yes No
- Are you or will you be staying in the Netherlands during
Weekends? Always Often Sometimes Not
Public holidays? Always Often Sometimes Not
Holiday leave? Always Often Sometimes Not
- Are you resident in the Netherlands mainly for the purpose of your work? Yes No n.a. (I will not move to NL)
- Do you have a partner? Yes No
If not, continue with the next question
If so, is your partner resident in the Netherlands? Yes
If so, do you and your partner live on the same address? Yes No
 No
If not, in which country does your partner live and since when?
Country: _____
Since: _____
- Does your family/household include children? Yes No
If not, continue with the next question
If so, are or will your children be resident in the Netherlands? Yes



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No

If not, in which country do your children live and since when?

Country:

Since:

Which country's medical services (GP, dentist, hospital, pharmacy) do you or will you make most use of?

Netherlands

Other country:

Do you have subscriptions and memberships in the Netherlands?
(like sports club, magazines, newspapers)

Yes

No

If so, which

Do you subscriptions and memberships outside the Netherlands?

Yes

No

If so, which

Do you or will you have bank accounts in the Netherlands?

Yes

No

Do you have bank accounts outside the Netherlands?

Yes

No

If so, in which country/countries

Have you previously worked in the Netherlands?

Yes

No

If so, during which periods

In which country will you take up residency after completing your Dutch employment:

In which country or countries do you actually carry out your activities for HvA JobService?*

I will be only working in

I will work in: _____ as well as in

**please note that when you are working from home, you need to mention your home country as being the country where you perform your activities*

C Space for explanation or remarks

Give an explanation of your situation, if necessary:

D Signing

I hereby authorise my employer to use the information provided, to forward it, if necessary, to the tax and Customs Administration (Belastingdienst) for the purpose of determining country of residence for tax purposes, and to keep it on record for the statutory retention period.

Filled in truthfully:

Place and date:

Signature: